



Red Butte Garden Field Trip

## CHAPERONE CHECKLIST

*Your role as a chaperone is valuable to students! Red Butte Garden field trips are self-led. Your job is to help students safely navigate the outdoor Garden spaces, locate activities led by Garden Educators, and encourage students to use tools and materials to promote their learning!*

### How to best prepare for the field trip:

- Review and understand the “Things to Know” document.**
- Be ready for being outside:** This is an outdoor field trip. There will be about 1-2 miles of walking and I will be outside in the weather conditions. Typically, K-2nd graders are in the Garden ~90 minutes and 3-12th graders are in the Garden ~120 minutes.
- Be ready for a science field trip:** At the start of the field trip, I will be given an orientation and my chaperone backpack with exploration materials. All students will receive a field journal and pencil. Student journals can be used throughout the garden field trip to engage students. The Red Butte Garden Educators will have activities in certain areas of the garden that we can visit as a group.
- Make time to enjoy the space:** Science discovery can take “big brain energy”. Groups are encouraged to rest, reflect, and explore the space and nature.

### Day before field trip:

- Check the weather! We will be outside for the duration of our field trip
- Red Butte Garden has a No Sibling Policy during field trips. I should find alternate care for siblings of students.

### Day of field trip:

- Parking:** Park on the lowest tier of the Red Butte Garden parking lot.
- Meet the students** starting at the Garden Bus Drop off. All students start and end their field trip at the bus drop off at the service gate at the north end of the parking lot near the recycling area (unless otherwise directed). Please meet students here at the start. If there’s any issue finding students or if I’m running late, I can go into the Visitor Center and ask them to radio my group.
- Communication:** Make sure I have the lead teacher’s contact information.
- Orientation:** Upon arrival, I will be getting a Chaperone Orientation with additional details from Red Butte Garden Educators.

*Flip the page for the continued “Day of field trip” and “How to Chaperone during the field trip” Checklists*

❑ **Admission:** For public schools, 1 adult per every 5 students is admitted for free. If I'm unsure if I need to pay, I should first check with the teacher to see if my admission is covered by the ratio.

**How to chaperone during the field trip:**

- ❑ **Check out all the materials provided in chaperone packs!** I can use the Field Class Map to locate habitats and learn about the Garden spaces.
- ❑ **Monitor students' behavior.** My role as a chaperone is to keep students gathered together, at reasonable noise levels, and exploring the space safely. Safe exploration includes using. It's also really helpful if I remind students to keep the restrooms clean after their use. Students must be supervised at all times.
- ❑ **Use the Staff and Volunteers!** Often, Red Butte Garden Volunteers assist on field trips. Volunteers love to show people areas in the garden and are an incredible source of knowledge in addition to our Garden Education Staff. The Garden Education Staff will be stationed in certain areas of the Garden with activities for my students. I should keep track of the time to try to make it to the activities.
- ❑ **Share my own knowledge and curiosity:** Keeping a curious mind and asking questions allows students to be motivated to learn and explore.

*Thank you for chaperoning on a Red Butte Garden field trip! This experience encourages engaging in science as a learning process where students explore, observe, and collect information.*